

NWC TRACK & FIELD

May 2009

The NWC Sports Procedures Manual consists of policies and procedures not governed by the constitution and bylaws of the NCAA-III or policies and procedures more restrictive than the constitution and bylaws of the NCAA-III.

Updates from previous version:

- 1.1.1 Chair – rotate annually
- 1.1.2 Publicity Chair – clarified language
- 1.2.1 Meetings – defined procedures to set meeting dates
- 7.1.2 Awards – awards for 1st, 2nd, and 3rd place finishers in each event

1.0 ORGANIZATION AND ADMINISTRATION

1.1 Leadership

1.1.1 The chair will rotate annually in institutional alphabetical order, beginning with George Fox in 2008-09. *(Adopted Spring 2009)*

1.1.2 The Sports Information Director of the institution hosting the Conference Championship will be the publicity chair for the championship event. *(Adopted Spring 2009)*

1.2 Meetings

1.2.1 The coaches will meet annually in conjunction with the annual track coaches meeting held on the second weekend of December at a site to be selected annually. *(Adopted Spring 2009)*

1.3 Proceedings

1.3.1 Dual-sport coaches shall receive one vote for each gender they coach. All votes shall be reported by gender

1.3.2 All minutes of all meetings and all business conducted must be sent to the NWC cross country athletics director liaison, the NWC Commissioner, and all head cross country coaches.

2.0 PLAYING AND PRACTICE SEASONS

All of the NCAA-III constitution and bylaws shall be enforced as well as those NWC additions which follow:

2.1 Traditional Season

2.1.1 There shall be no official outdoor practice before January 1.

2.1.2 Starting date for outdoor competition will be February 1, and end the date of the National outdoor meet.

2.2 Nontraditional Season

2.2.1 Teams shall be limited to 12 days of practice between September 1 and October 30.

2.2.2 There shall be no intercollegiate competition during the nontraditional season.

2.3 Scheduling Procedures

2.3.1 Scheduling of the Conference Championship and any other meets between Conference institutions shall be accomplished at the meeting(s) noted in Section 1.2.1. The Conference schedule is not final until approved by the NWC Board of Athletics Directors.

2.3.2 The site of the Championship meet will rotate based on Valley – Washington. The meet will be held in the Willamette Valley in a consecutive year within the rotation. Schools will host the multi-event championship in the year following hosting the NWC Championship

Track and Field Rotation (and multi-event championship) through 2012:

- 2006 WIL (LIN)
- 2007 UPS (WIL)
- 2008 GFU (GFU)
- 2009 PAC (GFU) (*Adopted Winter 2008*)
- 2010 WHW (PAC)
- 2011 LIN (WHW)
- 2012 PLU (LIN)

The format will be followed unless the hosting school is unable to host due to various circumstances (e.g., suitable track not available). If the scheduled host passes, the next school in the rotation will have the first opportunity to host before moving to the next school in the rotation. If the scheduled host passes, the school moves to the back of the rotation.
(*Adopted January, 2006*)

2.4 Number of Contests

2.4.1 All of the NCAA-III constitution and bylaws shall be enforced.

3.0 OPERATIONAL PROCEDURES

3.1 Rules

3.1.1 The NCAA rule book will serve as the official rules for any Conference competition.

3.2 Squad Size

3.2.1 There shall be no limit on the size of the squad.

3.3 Responsibilities of the Host Institution

3.3.1 The coach of the host institution will be in charge of all meet management as specified in the NWC Track & Field Championships Handbook.

3.4 General Event Management

3.4.1 All of the NCAA-III constitution and bylaws shall be enforced.

4.0 OFFICIALS

4.1 Certification

4.1.1 All meet officials will be coordinated by the host institution.

4.2 Number of Officials

4.2.1 All of the NCAA-III constitution and bylaws shall be enforced.

4.3 Tournament/Championship Meets

4.3.1 All of the NCAA-III constitution and bylaws shall be enforced.

5.0 CONFERENCE CHAMPIONSHIP

5.1 Determination of Conference Team Champion

5.1.1 The team scoring the highest total points in the NWC Championship meet shall be declared the Conference champion. Men's and Women's Championships will be determined separately.

5.1.2 In the event of a tie, the teams will be co-champions and receive duplicate trophies.

5.2 Dates and Times

5.2.1 The Championship meet dates and times will be recommended by the coaches at the annual meeting and will follow the procedures outlined in the NWC Track & Field Championships Handbook.

5.3 Championship Meet Procedures

5.3.1 The NWC championships entry process and meet will be conducted as specified in the NWC Track & Field Championships Handbook.

6.0 POSTSEASON ADVANCEMENT

6.1 Method of Selection

6.1.1 Athletes will qualify to advance to postseason competition according to the standards set by the NCAA.

6.2 Dates and Times

6.2.1 All of the NCAA-III constitution and bylaws shall be enforced.

7.0 CONFERENCE AWARDS

The chair shall monitor nominations and selections for all awards.

7.1 All-Conference

7.1.1 The winner of an event will be recognized as the Conference Champion of that event. The event champions will receive an All-Conference plaque.

7.1.2 All-Conference awards will be presented to 1st, 2nd, and 3rd place finishers in each event. (*Adopted Spring 2009*)

7.2 Most Valuable Player/Champion(s)

7.2.1 The outstanding male and female Athlete of the Meet will be selected by vote of the coaches after the final event. Ties are not allowed.

7.3 Coach of the Year

7.3.1 The Coach of the Year will be selected by vote of the coaches after the final event. Ties are not allowed. Criteria to be considered for this award include:

1. Accomplishments of the team.
2. The coaching staff's contribution to the program.
3. The team's improvement from the previous season.
4. Whether the team wins the Conference championship.
5. The award should be on real merit and should not be automatic for winning the NWC championship. (*Adopted Fall, 2005*)

7.4 Media Release

7.4.1 The track and field chair shall contact the Conference SID with Conference award selections.